

**TO : Highfield House Hotel**

I am attending a conference being held at the University of Southampton :

**45th Annual Meeting of the British Association for Applied Linguistics**

**“Multilingual Theory and Practice in Applied Linguistics”**
**6th - 8th September 2012 - University of Southampton – Baal2012@soton.ac.uk**

|  |  |
| --- | --- |
| **PERSONS STAYING**: |  |
| **Names** |  |
| **Address** |  |
| **Phone Number** |  |
| **Email Address** |  |

I would like to stay on the following nights for a charge of £75.00 (bed and breakfast) including VAT :

|  |  |
| --- | --- |
| **DATES** : |  |
| **Arrival date :** |  |
| **Departure date** |  |
| **How many nights** |  |

I would like to book the following type of room :

|  |  |
| --- | --- |
| **TYPE OF ROOM :** |  |
| **Double** |  |
| **Twin beds** |  |
| **Number of rooms**  |  |

Please use my credit card number details given below to guarantee this booking :

|  |  |
| --- | --- |
| **CREDIT CARD DETAILS**: |  |
| **Card number** |  |
| **Name on card used** |  |
| **Expiry date :** |  |

**YOU MUST USE THIS FORM TO MAKE A BOOKING AND EMAIL TO :** **res@highfieldhousehotel.co.uk**

 **PAYMENT MUST BE MADE ON ARRIVAL AND ROOMS ARE SUBJECT TO AVAILABILITY**